

LEGAL ADVERTISEMENT

**CITY OF BEAVERTON
REQUEST FOR PROPOSAL
CONSULTANT SERVICES TO DEVELOP A REQUEST FOR PROPOSAL DOCUMENT
FOR AN ELECTRONIC CASE AND DOCUMENT MANAGEMENT SYSTEM
FOR BEAVERTON MUNICIPAL COURT
Solicitation #2518-11B**

The City of Beaverton is seeking sealed proposals from qualified consultants to assist in developing a Request for Proposal document that will be used to solicit proposals for a Municipal Court electronic case- and document-management system that will include interfaces from Police Records (data entry) and the City Attorney's Office (case and document management). Consultants are invited to submit a proposal outlining their experience and qualifications in performing work directly related to the services required.

Sealed proposals will be received until 2:00 pm on October 5, 2010 at the Finance Utility Billing Counter on the second floor at 4755 SW Griffith Dr., Beaverton, Oregon 97005, Attention: Terry L. Muralt, CPPB, Purchasing Agent at which time they will be opened. There will be no formal opening. Facsimile proposals will not be accepted. Proposals will not be accepted after the stated receiving date and time. Late proposals will be returned to the vendor unopened.

Solicitation packets may be downloaded from <http://www.beavertonoregon.gov/departments/finance/purchasing/bids.aspx> or may be obtained at the address listed above or by calling the Bid Line at 503-526-2228.

Proposers are required to certify non-discrimination in employment practices, and identify resident status as defined in ORS 279A.120(1). Pre-qualification of proposer is not required. All proposers are required to comply with the provisions of Oregon Revised Statutes and Beaverton's Contract Review Board Policy.

The City of Beaverton reserves the right (1) to reject any or all proposals not in compliance with public bidding procedures, (2) to postpone award of the contract for a period not to exceed ninety (90) days from date of proposal opening, (3) to waive informalities in the proposals, and (4) to select the proposal which appears to be in the best interest of the City.

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